

## Voluntary Notification Program

# Emergency Reporting Procedure

*After all Legally Required Notifications have been completed:*

For Reporting Spills or Releases to  
The Greater Cincinnati Water Works and  
Northern Kentucky Water District

- Please call the following:
  - Greater Cincinnati Water Works California Control:  
**513-624-5814**  
**(If no answer, call Shift Chemist at: 513-368-1309)**
  - Northern Kentucky Water District Dispatcher:  
**859-441-0482**
  
- Provide the following information:
  - Spill/Release Location
  - If reporting a spill or release at the {insert facility name} please inform the Operator:  
*“The spill/release occurred on the Ohio River at the {Facility Name} near River Mile {Facility ORM}, approximately {#of River Miles} miles upstream of the GCWW intake pier.”*
  - Date and Time of the spill/release
  - Name and quantity of substance spilled
  - Description of spill (i.e., how the spill occurred)
  - Describe cleanup/mitigation activities
  - Provide contact information (for follow up and clarification)

**Notification to GCWW and NKWD does not meet the requirements for regulatory spill notification. Report all spills and releases to the proper authorities as required by law and/or by any operating permits before calling GCWW or NKWD.**